

THE CITY OF SALISBURY
HUMAN RESOURCES DEPARTMENT
City Office Building
132 North Main Street, 2nd Floor
P. O. Box 479
Salisbury, NC 28144



EMPLOYMENT OPPORTUNITIES

Code Services Coordinator

Your Career, Your Community

As a Code Services Coordinator in the City of Salisbury, you can make a difference! The City is seeking motivated candidates who will serve as coordinator for the enforcement of minimum housing, various municipal codes and zoning ordinances, inspecting properties and responding to complaints concerning alleged violations that may require issuing citations. Main responsibilities include, but are not limited to, code enforcement patrols, property and structure inspections, issuing notices and citations to obtain compliance, coordinating casework, fines and lien processing with internal staff, meeting with citizens, neighborhood groups and boards and commissions regarding issues and concerns, and assisting contractors and developers with questions. Join our team for a rewarding career that includes many benefits such as: 401K, Wellness Clinic, Insurance and more.

Minimum Requirements:

- High school diploma or GED and considerable experience in code and zoning enforcement (at least 5 years), or equivalent combination of education and experience
- Must have a valid NC Driver's License
- Possession of or ability to obtain appropriate minimum housing and zoning enforcement certifications
- May require the occasional exertion of up to 10 pounds of force

Closing Date: August 25, 2016
Hiring range: \$37,731.77 - \$49,051.31

Please apply online at www.salisburync.gov/hr

For questions please call/visit:

City of Salisbury Human Resources Department, City Office Building, 132 North Main Street, 2nd Floor. Phone: (704) 638-5217.

The City of Salisbury prohibits discrimination on the basis of race, color, national origin, sex, veteran status, sexual orientation, religion, age or disability in employment or the provision of services.

The City of Salisbury is a Drug Free Workplace
Job Opportunities Hotline: (704) 638-5355